

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD USING ZOOM ON WEDNESDAY 20 MAY 2020 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Amanda Baxter, David Bunn, Gloria Lester-Stevens, Leonard Leigh, Mike Morris, Stephen Phipps, Nick Rayner, Kirsty Rose and Heather Westbury.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer) and five members of the public.

APOLOGIES: Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence was authorised.

Councillor Sophie Floate submitted her apologies because she was unwell, the apologies were accepted and the absence was authorised.

District Councillors Mike Bishop, Christine Heath and Andrew McHugh also submitted his apologies.

The Chairman welcomed everyone to the meeting and advised Councillors that for security reasons, the facility to record the meeting on Zoom had been switched off.

22/20 Declarations of Interest

Minute Number 28/20 (i) - 20/01133/LB, Bursars Office, Bloxham School, Banbury Road, Bloxham – Councillors Mike Morris and Kirsty Rose both declared an interest because they were employees at Bloxham School.

23/20 Minutes – Prior to the meeting, the minutes of the meetings held on 4 & 6 May 2020 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 4 & 6 May 2020 be approved and signed by the Chairman.

24/20 Matters Arising – There were no matters arising.

25/20 Chairman's Announcements

- Heather Westbury was welcomed to her first meeting of the Parish Council.

26/20 Open Forum – A resident addressed the Parish Council with regard to a request to keep open the access between Miller Homes Country Park and The Slade and highlighted a number of reasons for doing so.

The Chairman thanked the resident for their comments and advised that this item would be discussed later in the meeting.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

27/20 Reports from County and District Councillors – There were no reports from the County and District Councillors.

28/20 Planning

i) Planning Applications:

- 20/01133/LB, Bursars Office, Bloxham School, Banbury Road, Bloxham – The Parish Council considered an application for alterations to existing school building.

Resolved that the Parish Council has no objection to 20/01133/LB, subject to comments from the Conservation Officer. **Action TG**

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- 20/01128/F, White Cottage, Banbury Road, Bloxham – The Parish Council considered an application for a front lean to single storey extension to the side of the property and conservatory extension to the rear with enclosure of the gap between the outbuildings.

Resolved that the Parish Council has no objection to application 20/01128/F, subject to comments from the Conservation Officer. **Action TG**

- 20/01154/LB, Ashwell Cottage, Stone Hill, Bloxham – The Parish Council considered an application for replacement windows and window repairs.

Resolved that the Parish Council has no objection to application to 20/01154/LB, subject to comments from the Conservation Officer, however the Parish Council feels that the design of the windows should be more in-keeping of the design of the windows in Ashwell House. **Action TG**

- 20/01037/F, Chequer Tree Farm, Ells Lane, Bloxham - Erection of an extension to existing polytunnel - (273sq m) to create a twin span structure

Resolved that the Parish Council has no objection to application 20/01037/F. **Action TG**

- ii) 20/01073/F, OS Parcel 0080 West of Berryhill Road adjoining and South of Milton Road, Adderbury – This application was withdrawn before the meeting.
- iii) Millers Homes Site, Tadmarton Road, Bloxham – The Chairman reported that Councillor Stephen Phipps and District Councillor Christine Heath had been investigating this matter since the last meeting.

The Chairman also reported that Miller Homes had now given permission for the Parish Council to install a dog waste bin.

Councillor Phipps gave a verbal update on the issues which were now underway with Cherwell District Council and Miller Homes.

Resolved that:

- 1) the report be noted;
- 2) the Parish Council defers any actions on fencing and gates in the Country Park until the next meeting to give Miller Homes the opportunity to address the issues directly ;
- 3) the Parish Council notes the concerns raised by residents about the closure of the access between the Miller Homes Country Park and The Slade, but for the protection of the flora, fauna and wildlife in The Slade, the Parish Council re-affirms its decision made on 2 March 2020, not have an access point to The Slade from the Country Park; and
- 4) the issue of the second access point where the disused railway enters The Slade from the Bridle Way be discussed at the next meeting of the Parish Council. **Action TG**

29/20 Environment/Village Matters

- i) Oxfordshire County Council's Fix My Street Super Users – The Parish Council discussed the County Council's Fix My Street Super User initiative.

Resolved that:

- 1) the report be noted; and
 - 2) a notice be published in the village asking for volunteers to move this project forward. **Action TG**
- ii) Signage in The Slade – Prior to the meeting, the Parish Council considered a report regarding additional signage at The Slade.

Resolved that:

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- 1) the report be noted;
 - 2) the sign at the main entry point at Bloxham Recreation Ground be replicated at the entry point where the disused rail line enters The Slade from the Bridle Way; and
 - 3) in addition, a sign to be mounted below each of the main signs detailing the following:
 - “Dog walkers are welcome to use the Slade, dogs are to be kept on short leads to protect the habitat for ground nesting birds and the flora and fauna”.
 - “Motion activated cameras are in constant use for wildlife monitoring and education purposes within the Slade”.
- Action SP**

30/20 Parish Council Matters

- i) Drop-In and Chat – Due to the lateness of the hour, this item was deferred to the next meeting of the Parish Council.

Resolved that this item be deferred to the next ordinary meeting of the Parish Council on 1 June 2020.
Action TG

- ii) Appointments of Parish Council Representatives on other bodies for 2020/2021 - Prior to the meeting, the Parish Council had received the list of Parish Council representatives on other bodies to review for 2020/2021.

Resolved that the Parish Council Representatives on other bodies for 2020/2021 be approved, as detailed in appendix 1 to the minutes.

31/20 Finance

- i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment:

Resolved that the following accounts for payment be approved:

Payments	Amount	Cheque No.
Adderbury Parish Council – Use of Laptop and Printer for 2020/2021	£30.00	1730
Theresa Goss – Viking stationery invoice	£21.92	1729
Green Scythe Ltd – Grass cutting at Jubilee Park for April 2020	£332.40	1728
Stuart Morgan – Work at Jubilee Hall	£310.74	1727
S Phipps – Jubilee Park Repairs	£20.76	1731

- ii) Bus Stop Infrastructure Improvements – Due to the lateness of the hour, this item was deferred to the next meeting of the Parish Council.

Resolved that this item be deferred to the next ordinary meeting of the Parish Council on 1 June 2020.
Action TG

32/20 Correspondence – The Chairman reported that he had responded to the email from Mr Colin Challenger with regard to closure of footpaths in the village and this had been circulated to the Parish Council for information.

The Clerk advised that a resident had contacted her with regard to her concerns about the barrier which had been erected by Mr Tom Smith where the permissive footpath had been closed. Councillor David Bunn advised that the barrier had been erected because Mr Smith had put other measures in place when the permissive footpath was closed, but these had been damaged by vandals.

33/20 Exclusion of the Public and Press

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Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 15/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

34/20 Section 106 Project, Jubilee Hall – The Chairman reported that there was no update on the project, however an email had been sent to SCM advising that the Parish Council would be undertaking a structural survey. The purpose was to establish the remedial works which were required to the roof.

Resolved that the report be noted.

35/20 Meeting Dates – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

However due to the current situation with Covid-19, the Chairman also highlighted that these meeting dates are subject to change at short notice and details would be published on the Parish Council web site.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Monday 1 June 2020
- Tuesday 16 June 2020
- Monday 6 July 2020
- Tuesday 14 July 2020
- Monday 3 August 2020 (Only one meeting in August 2020)
- Monday 7 September 2020
- Wednesday 16 September 2020
- Monday 5 October 2020
- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

36/20 Items for Future Agendas

- Dog Friendly Stiles
- Play equipment at Bloxham Recreation Ground
- Millers Homes Site, Tadmarton Road, Bloxham
- Dog Waste – Spraying dog waste
- Review of PC documents
- Drop-in and Chat 14 March 2020
- Bus Stop Infrastructure Improvements

(The meeting ended at 9.20pm)

Chairman – 20 May 2020